# **USE61400-25** – IEC 61400-25 user group

## To all USE61400-25 members - 13th general assembly

Meeting dates (time): March 24<sup>th</sup> 2021 (09:00-16:00)

#### Meeting agenda:

- 1. Formal confirmation of membership status for attendees
- 2. Determination of the voting conditions
- 3. Follow-up on 12<sup>th</sup> general assembly via Teams Dec. 2020
- 4. General assembly according to the constitutions
  - a. Nomination of a chairman for the general assembly
  - Appointing a secretary for the general assembly
  - c. Yearly management team report
  - d. Financial report for the year in discussion
  - e. Proposals from members
  - f. Proposals from the technical team
  - g. Proposal for services offered to members
  - h. Proposals from the management team
  - i. Proposal for membership fee for the coming year
  - j. Proposed budget for the coming year to be agreed
  - Nomination of a user group technical chairman
    Hennig Harden's term ends (not available for re-election)
  - Nomination of members for the management team Erik San Telmo's and Michael Rueter's term end
  - m. Nomination of a treasurer Knud Johansen's term end
  - n. Nomination of members for the technical team Review of the current technical team
  - o. Nomination of a financial auditor
- 5. Convenor status of IEC JWG25
- 6. Funding of the consultancy to IEC TC88 WG25 work for Edition 3 by User Group
- 7. Follow up of workshop "Solutions with IEC 61400-25"
- 8. Cooperation with user groups for standards linked to IEC 61400-25 ( status )
- Date and place for next year general assembly proposal: March 24<sup>th</sup>, 2022, Energinet, Fredericia or Ballerup (Cph)
- 10. Miscellaneous

### Meeting place:

Online conference via MS Teams (an invite will follow) We'll have short breaks every 45 - 60 min

### Deadline for registration is March 21th 2021.

Looking forward to your participation.

Best regards, USE61400-25 Bertram Lange Chairman

Participation, presentations, proposals and questions can be communicated by e-mail: <a href="mailto:manteam@USE61400-25.com">manteam@USE61400-25.com</a>