

USE61400-25 – IEC 61400-25 user group

To all USE61400-25 members – 12th general assembly

Meeting dates (time): March 26th 2020 (9:00-16:00)

Meeting agenda:

1. Formal confirmation of membership status for attendees
2. Follow-up on 11th general assembly – Arnhem 2019
3. General assembly according to proposed constitutions:
4. Nomination of a chairman for the general assembly
5. Appointing a secretary for the general assembly
6. Yearly management team report
 - 6.1 Status of OPC-UA standardisation
 - 6.2 Compliance testing report
7. Financial report for the year in discussion
8. Proposals from members
9. Proposals from the technical team
10. Proposal for services offered to members
11. Proposals from the management team
 - 11.1 Marketing activities
12. Proposal for membership fee for the coming year
13. Proposed budget for the coming year to be agreed
14. Nomination of the user group chairman
15. Nomination of members for the technical team
16. Nomination of the financial auditor
17. Follow up of workshop
18. Cooperation with user groups for standards linked to IEC 61400-25 and OPC Foundation
19. Marketing and conference participation
20. Date and place for next year general assembly
21. Miscellaneous

Meeting place:

The Meeting will be hosted by Innogy / RWE Renewables, Kapstadtring 7, 22297 Hamburg, Germany

Meeting room facilities and lunch during the meeting will be covered by Innogy / RWE Renewables, all other expenses to be covered by the meeting attendees.

Hotels:

Holiday Inn Hamburg City Nord, Kapstadtring 2a
Leonardo Hotel Hamburg City Nord, Mexikoring 1

Deadline for registration is March 15th 2020.

Looking forward to meeting you.

Best regards,
USE61400-25
Bertram Lange
Chairman

Participation, presentations, proposals and questions can be communicated by e-mail: manteam@USE61400-25.com